## Health and Safety Guidance for 5.A.3.3.1 and 5.A.3.3.2

## Health and safety equipment / processes:

- First aid box in the office (and in each branches); helmet for loan officers using motorcycle to visit clients; adapted working hours to avoid traveling late at night with cash.
- Training: training programs in place to raise awareness on the risks and share the ways to prevent them, for loan officers on road safety.

## 5.A.3.3.2

The provider should have a fire emergency plan, fire prevention & response equipment in place (fire alarm, sprinklers, fire extinguishers, fire exits, etc.) and perform regular fire drills.